



# Leicestershire Orienteering Club



## Minutes of the Committee Meeting held in Room G45, Groby Community College

**Monday 13<sup>th</sup> November 2017**

**Present:** Chris Phillips, Jane Dring-Morris, Roger Edwards, Peter Leake, Ernie Williams, Wendy West, Alan West, Liz Heaton, Mark Hardy, Laurie Fluck, Bob Haskins, Ursula Williamson, Iain Phillips, Roger Phillips, Roy Denney.

**1. Apologies for absence:** Steve Chafer and Anna Barber

**2. Minutes of the last Committee Meeting on Monday 14<sup>th</sup> August 2017**

These minutes were agreed to be a true record.

**3. Items arising from the last MOM**

Item 11 – AOB – LH's contact has agreed 20/01/18 for the First Aid course, places to be allocated on a first come first served basis, with a maximum number of 12.

**4. Request for inclusion in 'Urgent and important items' on the agenda**

**a. Club officials for 2018**

Please see the Club Officials list 17/18 circulated prior to the meeting.

From 2018, CP will start to handover to SC.

RD – why do we not have a mapping adviser? CP replied that any mapping issues are referred to David Olivant.

LF to stand down next year as permissions secretary, Andy Portsmouth will be shadowing LF for the next year with a view to taking on the role.

CP – we still do not have an EMOA delegate and we are looking for someone to take on this role. RD confirmed he is happy to put his name forward.

Development Plan Monitor is now SC. JDM is no longer POC volunteer coordinator.

CP will be looking for someone to take over the planners' and organisers' equipment role, LF to possibly step into this role.

Junior Team Mentor can be removed.

**5. Treasurer's Report**

Please refer to the Treasurer's Report November 2017 circulated prior to the meeting.

RE – a resolution is required to change the signatories on the Santander Bank and Mansfield Building Society accounts. SC has taken over from BH with effect from the date of the AGM.

Resolution: "The Leicestershire Orienteering Club appoints Stephen Chafer to replace Robert Haskins as Signatory of the Santander Bank Account and The Mansfield Building Society Community Deposit Account with effect from the AGM of 30th October 2017." Agreed unanimously.

Current financial position – we are in a deficit. End of year position will depend on how the UKOL weekend and gift aid scheme goes.

## **6. Delegates' Reports**

The next EMOA meeting is Monday 20<sup>th</sup> November 2017. Principal officers are Amanda Roberts (Chair), Chris Phillips (Vice Chair) and Mark Webster (Financial Secretary). Development Co-ordinator role is now vacant.

## **7. Events Sub Committee Report**

Please refer to the Event Sub-Committee Report November 2017 circulated prior to the meeting.

UKOL weekend – CP is looking for an “out of region” controller for day 1, but we could use an “in region” controller if necessary. Volunteers are required for both days.

Hicks Lodge 25/11/17 – RE advised that we don't yet have course permission, LF confirmed that we do have land access permission (resolved Tuesday 14<sup>th</sup> November 2017).

IP has arranged a meeting with James Smith from Loughborough University regarding permission for the British Sprints in 2019. The meeting is due to be held at 10:30am on Wednesday 15/11/17. IP is to plan and arrange permissions, an organiser for the event is still required. The event is likely to be a World ranking event.

## **8. Development Team Report**

Please refer to the Development Coordinator's Report November 2017 circulated prior to the meeting.

RE – Derek Herd is to attend a Level 2 coaching course. Club nights are ticking over, SC to report on POCs at the next Committee Meeting.

RE has arranged a meeting with the principal officers and Tim Herod (our BOF regional development officer) scheduled for Tuesday 21<sup>st</sup> November. It is as result of the questionnaire BOF sent out to clubs in the Summer asking what we want from BOF. Tim is trying to get to know the club and he's been to the Monday club night. There has been a 10% reduction in BOF and LEI membership in the last year.

CP – suggested at the AGM we invest some money into developing our coaches and helping them with their personal development.

MH/IP - We have plenty of Level 2 coaches, MH/IP are probably halfway to Level 3.

IP – if you created “customers” the coaches will come. A monetary commitment makes people attend, for example the Lakes weekend contrasted with Cademan in July which was cancelled.

MH – our coaches are undervalued.

IP – the club members who need coaching don't know they need coaching. How do we reach these members? Suggested a post event meeting to talk through the course for an hour.

CP – this is to be a topic for discussion at the next Development Team Meeting (RE to arrange).

## **9. Club Captain's Report**

Please refer to the Club Captain's Report November 2017 circulated prior to the meeting.

RP – CompassSport Cup options are Kings Lyn, Rotherham, Shrewsbury.

RP – it will be difficult to get people to go to Kings Lyn (EMOA/EAOA heat).

LH – distance is a big factor. We should get commitment as far in advance as possible.

RP – favours Rotherham. Location to be confirmed after Christmas.

UW – we are unlikely to get Rotherham.

RP to make the final decision.

CP – Peter Hornsby has started to use the AMR Facebook page to publicise events. WW should be added as an Administrator for safeguarding reasons. Actioned by IP at the meeting.

#### **10. Membership Secretary's Report**

Please refer to the Membership's Report November 2017 circulated prior to the meeting. There has been no change since the report presented at the AGM.

#### **11. Any Other Business**

Next year's AGM to be held on Monday 29<sup>th</sup> October 2018 at the Glenfield Parish Rooms. RD – to liaise with John Cooke to upload the Charnwood Forest document. LEI dinner to be held at Kirby Muxloe on Saturday 17<sup>th</sup> February 2018, price TBC, as LEI News will only be issued beginning of February advertising through Mailchimp.

Liz and Chris Heaton are moving to Kendal in the next couple of months' due to Chris' job change. LH confirmed she will remain a LEI member for another year.

A Course Planning guide provided by EW is attached to these minutes for information.

Meeting closed at 9:20pm

#### **12. Date of future meetings:**

FULL:	FEBRUARY, MAY, AUGUST, NOVEMBER
Events:	JAN, APRIL, JULY, OCT
Minor events:	MAR, SEP, DEC
Mapping:	JUN
Development:	JAN, JULY
Coaching Forum:	MARCH
AGM:	OCT

**'COURSE PLANNING – PRACTICAL GUIDANCE' - Links to available resources:**

For all Club members who are thinking of taking up Course (not Coarse!) Planning for 'O' Events, together with those who have already been bitten by the 'Planning Bug', the 25 page pdf document, produced by Hilary Quick of SOA, is recommended reading and is available to download from the British Orienteering Resource Library in the section on 'Planning':

[https://www.britishorienteering.org.uk/organiser\\_library](https://www.britishorienteering.org.uk/organiser_library)

Also available in the same section of the National web site is a link to:

Appendix B 'Course Planning':

[https://www.britishorienteering.org.uk/images/uploaded/downloads/Appendix B 2015 v2.2.pdf](https://www.britishorienteering.org.uk/images/uploaded/downloads/Appendix_B_2015_v2.2.pdf)

together with an excellent series of articles by Barry Elkington of OD:

Advice on planning white courses:

[http://www.britishorienteering.org.uk/images/uploaded/downloads/planners\\_whitecourses.pdf](http://www.britishorienteering.org.uk/images/uploaded/downloads/planners_whitecourses.pdf)

Advice on planning yellow courses:

[http://www.britishorienteering.org.uk/images/uploaded/downloads/planners\\_yellowcourses.pdf](http://www.britishorienteering.org.uk/images/uploaded/downloads/planners_yellowcourses.pdf)

Advice on planning orange courses:

[http://www.britishorienteering.org.uk/images/uploaded/downloads/planners\\_orangecourses.pdf](http://www.britishorienteering.org.uk/images/uploaded/downloads/planners_orangecourses.pdf)

Advice on planning light green courses:

[http://www.britishorienteering.org.uk/images/uploaded/downloads/planners\\_lightgreencourses.pdf](http://www.britishorienteering.org.uk/images/uploaded/downloads/planners_lightgreencourses.pdf)

Advice on planning green-black courses:

[http://www.britishorienteering.org.uk/images/uploaded/downloads/planners\\_greenandblackcourses.pdf](http://www.britishorienteering.org.uk/images/uploaded/downloads/planners_greenandblackcourses.pdf)

Item posted by Ernie Williams (LEI Technical Adviser)