



Leicestershire Orienteering Club



Minutes of Committee Meeting held in Room G45, Groby Community College Monday 12th November 2018

Present: Chris Phillips, Jane Dring-Morris, Alan West, Wendy West, Steve Chafer, Roger Edwards, Peter Leake, Bob Haskins, Ursula Williamson, Roger Phillips, Laurie Fluck, Ernie Williams

1. Apologies for absence: Ian Wilson, Anna Barber, Iain Phillips, Andy Portsmouth

2. Minutes of the last Committee Meeting on Monday 12th August 2018

These minutes were agreed to be a true record.

3. Items arising from the last MOM

There were no items arising.

4. Request for inclusion in 'Urgent and important items' on the agenda

a. Club and committee roles

- Discussed and updated. Junior Mentor removed. Web site to be updated.

b. Development plan update

- SC provided an update on progress being made (refer to the Development Plan 2016 – 2019 available on the LEI website)
- Coaching and training:
 - Club nights now reduced from 3 to 1.
 - IP potentially to become the Coaching Co-ordinator/ Club Night Co-ordinator.
 - The possibility of organising a training event such as the one organized by CH a couple of years ago. Perhaps in a DVO area rather than the Lakes?
 - Juniors are being targeted to attend EMJOS training days.
- Recruitment and training of event officials:
 - More members are volunteering to help and organize events. Several experienced members have moved away, so more are needed.
 - Point 2(iv) regarding a "Volunteer Champion" to be removed from the plan.
- Closer engagement with club members:
 - A survey was conducted by Tim Herod from BOF and the feedback on the quality of events was all good.
 - The "new member" postcard suggestion is awaiting printing.
- Recruitment drive:
 - The 5 Parks Series has been successful so far.
- Increased publicity and marketing:
 - Follow on actions from the 5 Parks Series are required – a review of what works and what doesn't.
- The Development Plan is to be reviewed early next year.

- SC to update the Plan and arrange for it to be uploaded to the LEI website.

5. Treasurer's Report

Please refer to the Treasurer's Report November 2018 circulated prior to the meeting. RE suggested that the Gift Aid Scheme to be changed to a 50/50 basis with effect from 2020. Committee agreed to include in the next budget.

6. Delegates' Reports

- Event levies have been reinstated for the East Midlands for the current year.
- Clubs have been asked to consider changes to the number of events being staged.
- Clubs have been asked to think about a Junior League. Different points of view were expressed. BH suggested that the 2017 or 2018 TD5 junior league be modelled so that the effects could be better understood.

7. Events Sub Committee Report

Please refer to the Event Sub Committee Report November 2018 circulated prior to the meeting.

- Thank you to RP for administering the Facebook campaign for the 5 Parks Challenge.
- Shepshed – BH suggested the Glenmore Centre to be considered for a future event centre.
- PL is close to having a useable urban map of Coalville.
- Christmas Novelty event – the social is to be held at the Glenfield Parish Rooms, Santa and elf have been selected.
- Park Series. RP was thanked for all his Facebook advertising work so far.
 - Bradgate final - The newcomers need to be invited to the Winter and EM League events.
- British Sprints. BH indicated he had a long action plan following the MEC (10 Nov). RE expressed concern about a joint weekend having two different entry systems, having a detrimental effect on entries. BH indicated he would contact DVO again to see how we could move to both using SI-entries as this was essential for BS. IOF advisor was coming in January.

8. Development Team Report

Please refer to the Development Team Report November 2018 circulated prior to the meeting. PH and IP are to attend the coaching conference in Nottingham.

9. Club Captain's Report

Please refer to the Club Captain's Report November 2018 circulated prior to the meeting. Compass Sport Cup entry is to be submitted, RP suggested we enter the event at Sherwood Pines to support NOC. (Agreed.) RE requested that the Club shop offer a 50th anniversary Sprint singlet in time for the BS.

10. Membership Secretary's Report

Please refer to the Membership Secretary's Report November 2018 circulated prior to the meeting.

11. Any Other Business

- Club Dinner is to be held at Longcliffe Golf Club, Loughborough.
- LEI currently have 3 Senior British Champions and it would be nice to acknowledge their achievements, so CP suggested they are invited to the Club Dinner as guests of LEI.

- 50th Anniversary: CP suggested that the Club Championships on September 2020 be a “heritage event”, agreed by the committee.
- SC to discuss possible areas with PH.
- CP suggested having a 50th anniversary logo on 2020 maps, EW to design.
- CP suggested as a memento we provide say wrapped pork pies with the LEI logo on the product packaging.
- WW – child protection:
 - There is a concern because not many coaches are coming forward for child protection / safeguarding training. Further discussion is required, as there is more to coaching than just holding a coaching qualification, up to date safeguarding and first aid certificates are also required.

Meeting closed at 9:25pm.

12. Date of future meetings (TO BE REVIEWED):

FULL:	FEBRUARY, MAY, AUGUST, NOVEMBER
Events:	JAN, APRIL, JULY, OCT
Mapping:	JUN
Development:	JAN, JULY
Coaching Forum:	MARCH
AGM:	OCT

Treasurer's report November 2018

In September, we bought another 5 years licence from Sport Ident for results processing. We have used our stock of award glassware and need to buy another box for the annual Dinner. We often change the type of memento when stocks run out. The events finance picture is as below:

Sum - Amount	Data		
Event	Income	Spend	Total Result
C Bradgate		-£38.43	-£38.43
C Castle Hill		-£92.00	-£92.00
C Shepshed	£762.50	-£531.39	£231.11
D Club Champs	£270.00	-£329.64	-£59.64
NW Schools	£6.00	-£18.00	-£12.00
PS Abbey	£88.50	-£139.00	-£50.50
PS Knighton	£46.00	-£76.00	-£30.00
PS Watermead		-£76.00	-£76.00
PS Western	£83.20	-£129.93	-£46.73
SL18 Presentation		-£450.00	-£450.00
SL18 Anstey	£166.50	-£49.50	£117.00
SL18 Aylestone	£237.50	-£121.10	£116.40
SL18 Beacon	£209.00	-£101.10	£107.90
SL18 Foxton Locks	£147.00	-£72.30	£74.70
SL18 Glenfield	£213.50	-£67.80	£145.70
SL18 Martinshaw	£189.00	-£58.50	£130.50
WL1 Watermead	£148.50	-£55.00	£93.50
WL3 Groby		-£25.00	-£25.00
Total Result	£2,567.20	-£2,430.69	£136.51

Equipment	-£241.91	-£241.91
Map Printing	-£117.50	-£117.50
Map Surveys	-£128.25	-£128.25
Software	-£761.01	-£761.01
Storage Rent	-£280.00	-£280.00
Total Result	-£1,528.67	-£1,528.67

Event	Income	Donations Received Events	£89.40
		Entry Dibber Hire	£52.00
		Entry Fees	£2,502.00
	Spend	Land Access	-£341.00
		Levy	-£713.10
		Map Printing	-£132.38
		Map Surveys	-£24.00
		Memento	-£307.30
		Officials Expenses	-£234.90
		Publicity	-£138.43
		Refreshments	-£618.64
		Room Hire	-£235.00
Storage Rent			
Other	Income	Club Night Fees	£255.00
		Club Shop Sales	£194.36
		Donations Received	£5,096.46
		Gift Aid	£185.52
		Gift Aid to claim	£1,300.00
		Membership Fees	£18.00
		Sales Maps	£58.00
		Team Event Fees and Travel	£54.00
	Spend	Club Night Expenses	-£220.00
		Meeting Room Hire	-£159.93
		Memberships	-£93.00
		Newsletter	-£223.77
		Officers Expenses	-£109.20
		Sales POC Expenses	-£16.65
		Team Event Fees and Travel	-£120.00
		Training Expenses	-£60.00
		Travel Support	-£5,716.78
	(empty)		
(empty)			
Event not attributable	Spend	Equipment	-£241.91
		Map Printing	-£117.50
		Map Surveys	-£128.25
		Software	-£761.01
		Storage Rent	-£280.00
Total Result			-£1,188.01

Roger Edwards
5 November

Notes on the Leicestershire Orienteering Club
Events Sub-Committee Meeting
Monday 8th October 2018 at Brookvale Groby Learning Campus
19:30 - 21:30

Present: CP, UW, RE, SS, AP, IP, RP, EW.
Apologies: SC, RD.

1. Reports on Previous Events:

Shepshed Urban on 07-10-18:

Overall a good Event and thanks given to the Event Officials and helpers. Comments received re Course 4 thought to be "overlong" and that the 2019 LEI EMUL needs to replicate UKUL and have M75+ and W75+ Hypervet Courses. Consideration should also be given to the LEI EMULs being part of UKUL in future years. There was a safety issue with competitors running through/crossing a large car park towards the Finish. Concern was expressed that Loughborough University Students, although very good athletes, were running courses too technical for their experience - IP volunteered to talk about this with them - IP also commented on Urban Events having specific 'Winning Times' for each Course, with M21 mpk as a basis for calculations for other Age Classes.. Availability of other interesting parts in Shepshed currently not on Urban map to be investigated and added to map for future Events. RE encouraged Committee to look for other usable Urban areas and to keep existing Urban maps updated (see also item 3).

2. Level C Events 2018/19:

CP noted on-going problems re available/qualified Event Officials who, over the last decade, were no longer officiating due to reasons such as relocating to another part of the UK, no longer competing at 'O-Events', advancing age and/or infirmity etc - and new members not replacing in sufficient numbers due to decrease in membership of those active within O-Osport. EW reported Compact Fixtures List being updated to include 2019 Regional Events and 2018/2019 Winter League.

3. Future EMOA League Events:

CP and UW reported on EMOA discussions re 2019 EM League Events currently listed as follows:

DVO 5 - LEI 5 -LOG 2 -NOC 4

EM Urban Events:

DVO 2 - LEI 1 - LOG 2 - NOC 1

There is possibility of there being less EMLE in 2020 i.e. 5 each for DVO, LEI, and NOC and 2 for LOG. It was also agreed to propose that more EMLE Events be registered as 'Middle Distance Events' rather than 'Long' and for 'Sprint Events' to be available in order that LEI members and those from other Clubs can practice the specific skills required especially before Major Events/Championships in these disciplines.

Concerns raised throughout the Region re less competition areas available due to access constraints and charges, ground nesting birds etc plus previous mention of availability of Event Officials and 'helpers', though on a positive note EMOA has arranged a full day of training in late November at Charnwood College for Organisers, Planners, Controllers, and Mappers.

Mapping for 2019/2020 to ISSOM 2007 updated 2012 standards for Regional Urban Events was raised and the following noted:

A map of Hinckley with Event Centre, and suitable parking and safety considerations, if available within 2019/2020 period, could be used as a replacement to Ashby Town in the 'EM Urban League' Event schedule.

A map of Market Harborough?

An extended map of Quorn & Barrow?

A re-map of Glenfield following extensive new building?

Use of Leicester Castle & The Newarke and Loughborough North & Dishley Grange maps?

Summer League Urban Events at Groby and Ibstock?

SS indicated that he had an updated list of all available maps both 'Forest' and 'Urban' which has been made available to UW as Summer and Winter League Coordinator.

4. Winter League 2018/19:

Good conclusion to the 2018 Summer League at Aylestone Meadows and 'The Black Horse', and UW thanked for her coordination of same, together with the Organisers/Planners of the Level D Events. Use of 'Open Orienteering' maps commented on with request for more precise information re 'cut-throughs' and 'boundaries' though agreed these editions of mapped areas, though basic, quickly accessible and inexpensive. The Winter League had been arranged and being publicised with 8 Events including 3 Night Events between 24th October 2018 and 20th February 2019. The recently appointed BOF Competitions Officer is to visit the first Winter League Event to see a recommended Club 'in action'.

5. 5 Parks Challenge:

Following on from the first of the 5 Events at Abbey Park RP had fully reviewed and had produced a detailed 3 page report containing basic statistics, what aspects of the Event went well, and what improvements could be made to provide an even better and more successful experience, particularly with the aim to get people to return to the other 4 'Parks' as part of the 'Challenge', to become members of LEI, and to become regular and active orienteers. RP was thanked for his 'Review of #1 Abbey Park'.

5. British Sprint Championships 2019:

CP reported that to date the Club had not received written confirmation from Loughborough University for the Major Event which is to include quotation for hire of Edward Herbert Building, plus the First Aid/Safety Team. The Event is registered as an IOF World Ranking Event for 2019 and has Nermin Fermen (LOK) as an IOF Senior Event Adviser. IP as Planner noted that new buildings are rising within the Campus. Mike Forrest as Planner of 2018 BSpC at Bath University had recommended to E&CC changes to Course Planning Table re Age Class allocation - IP planning to the existing Course/Class combinations and top M21 winning time for Course 1 as per current Competition Rule C - v2.6 - Competition Rule section 8.1.1 and 8.1.2, and will await notice of any amendments to same in the near future.

6. Mapping Matters:

SS reported on on-going mapping including Spring Cottage (Peter Leake), extension to Martinshaw (Don Moir), and need for adjustment of contours on Bagworth map. No new map projects are currently being undertaken due to amount of update work required on existing maps. CP commented on very little taking place at the Queen Elizabeth II Diamond Jubilee Wood though had hopes for availability to the Club for O-Sport approximately 2023 and beyond. SS reported possible enlargement of Sence Valley, that Willesley was maturing nicely and would make a good 'Middle Distance' area, and that there were "Ranger problems" at Hicks Lodge & Shellbrook.

7. Access Report:

RD had reported that there had been no major developments of late, particularly in the National Forest, with only some "pockets of in-fill" which gave no obvious connection between them so not to useful to LEI. AP commented on Woodland Trust and Eric Porter re arrangements in 2019 for one Licence for all Woodland Trust areas used for O-Events rather than one Licence required for each O-Event.

8. Any Other Business:

(i) RP reported on a proposed change to 2020 CompassSport Cup Rules with a Short Green 'Small Course' for M75+ a.k.a 'Hyperveteran Very Short Green'.

(ii) 2018 Christmas Novelty Event on 8th December – a post-event buffet has been suggested using the Club's Gazebo and provision of hot soup, bread, and minced pies or request to Chris Bosley to check availability of premises within the Anstey area and to seek a quotation for a similar buffet.

CP closed meeting at 19:31

Development report November 2018

Club Nights

These have moved to Monday, at South Charnwood High School for the rest of the winter. We have gained the presence of three club members, (Zara, James and Isaac) who have joined this year but have lost nearly all of the Ashby attendees, however Francis has been to a few nights. The attendance of coaches has been high so there is always cover for absence. Chris Bosley renewed his First Aid certificate but we have two Monday night Level 2 coaches where their certificate has expired. With Mark Hardy stepping down we need to replace our Coaching Co-ordinator.

Coaching

I put in our budget support for Coaching Conference Nottingham in January but no one has asked for support.

Junior Training camps

Young Junior weekend camp at Walesby 13th/14th October was heavily supported financially by EMOA and BOF but we had no attendees as there was a clash with the British Schools Score Championships - was missed when sorting a date! One purpose is to mirror the Hawkshead weekend for older juniors, but with a reduced travel content.

The overnight stay would hopefully enable pre-teenage juniors to make friends which they would see at up-coming events.

The joint activity with YHOA and EMOA is probably not sustainable when the BOF subsidy is withdrawn.

Schools Orienteering

NW Leicestershire event is on 2nd April 2019 for Primary schools plus a new event for Secondary at Donisthorpe we have the usual score format. We are expected 700 pupils. We are looking at reducing the club effort and putting more onto the schools themselves.

We expect to attend the Primary Link Teachers session on 17th January to brief staff so they can do the map walk themselves. We are going to try out using a video to support them.

We hope the Secondary pupils will run the Maze as well as doing their own score competition.

We will promote the summer league at the event.

Whitwick St Johns has commissioned the club to map the school and provide a Permanent course. Peter Hornsby who had already mapped part of the school will undertake this.

Park Series

The Facebook advertising has drawn families to the events. There has been some repeat attendances, some have been to all three events (and may have been at Watermead on Saturday 10th?) Attendances from other clubs is keeping the losses down.

The series concludes with the Bradgate event.

Holding the series in better weather is worth considering.

Permanent Courses

High levels of downloads continue. Charges have been brought in for Abbey Park and Irchester but we have not assessed if this has reduced downloads.

November 2018 Committee Report

Club Captain

Some of the LEI junior squad were in action at the Peter Palmer Relays on the 9th September at Tankersley Woods, Sheffield. Unfortunately it was not to be our year, with a missed control on the first leg. Sadly our team was disqualified. Despite the team being disqualified the squad still produced some quality runs in a tough area.

The 2019 competition is being held in the South East and it is likely the team will require a minibus to be able to compete.

I have received the invite for the 2019 CompassSport Cup competition on the 17th March. I am likely to choose our regional heat at Sherwood Pines to support our own regions club NOC, rather than WMOA heat at Bentley Wood.

Just for the record, the final of the CSC is on the 20th October at Pippingford Park, so please keep that date free!

Club Shop

4 Club Tops sold, still lots of hoodies to sell.

Social Media

LEI Facebook Page

519 Page Likes (up 62 Likes)

- Monthly Reach - 2707 people

LEI Facebook Group

74 Club Members (up 1 member - some non members have crept in)

- *Page & Group Admin Roger Phillips, Chris Phillips (Chairman)*
- *Page Editor Bob Haskins, Steve Chafer (Vice Chairman)*
- *Page & Group Moderator Wendy West*

LEI Twitter - 152 followers (up 10 followers)

- *Tweeter-in-chief Roger Phillips*

Ashby Map Runners Facebook Page

25 - Page Likes - no other statistics available

- *Page Admin - Peter Hornsby*
- *Moderator - Wendy West???*

As part of the 5 Parks Challenge, a significant amount of Facebook advertising has been paid for by the club. With one event still to be advertised, we have spent around £210 on promoting the sport and our 5 Parks challenges.

Our adverts have been seen by around 10,000 different people, which has generated 387 event responses. (*An event response is either being interested or going to the event*).

Advert Reports from Facebook

Ad set name	Results	Reach	Impressions	Cost per result	Amount spent	Relevance score
Abbey Park #1	152 Event Responses	4,906	12,854	£0.39 Event Response	£60.00	—
Western Park #2	103 Event Responses	5,172	12,228	£0.58 Event Response	£60.00	—
Knighton Park #3	75 Event Responses	4,504	9,297	£0.67 Event Response	£50.00	—
Watermead Park #4	57 Event Responses	3,321	8,282	£0.69 Event Response	£39.28	—
Total results 4/4 rows displayed	387 Event Responses	10,011 People	42,661 Total	£0.54 Event Response	£209.28 Total Spent	

The work involved in promoting the 5P Challenge events has required a significant investment in time to generate the artwork for adverts, event headers and flyers.

If we were to repeat the the 5P Challenge events or another Try O series, then we as a club should be prepared to invest both the time and money into advertising.

Example of one of our adverts on Facebook



Leicestershire Orienteering Club

Sponsored · 🌐

⋮

If you like maps, being outdoors and want to keep fit, this could be for you. Try orienteering at one of our 5 Parks Challenge events. Let us know you are coming on our event page.



Run, Walk or Race



SAT, 10 NOV AT 13:00

5 Parks Challenge - #4

Watermead Country Park · Leicester

72 people interested · 5 people going

★ Interested

Year	Family	Seniors	Juniors	Units	Total	
2013	38	53	12	103	170	
2014	38	61	16	115	183	
2015	37	56	17	110	174	
2016	38	60	12	110	180	
2017	34	61	8	103	161	
2018		115	39		154	
2019		2	0		0	as at 07/11/18

New members 2019:

Lapsed members

LEI Club Officials

Principal Officers

	2018/19
Chair	CP
Vice Chair	SC
Treasurer	RE
Secretary	JDM

Event Roles

Event Co-ordinator	CP
Events Secretary	EW
Access Officer	RD
Permissions Secretary	Andy P
Minor Events Co-ordinator	UW
Map Librarian	SS
Mapping Co-ordinator	SS
Mapping Adviser	Vacant
Map Printing Officer	UW
Results Secretary	KB
Minor Events Results Secretary	IT
Event Entries Officer	UW
Electronic Systems Co-ordinator	KB
Electronic Systems Assistant	IP?
Planners' and Organisers' Equipment	LF
Technical Adviser	EW
SI Equipment Monitor	PH

Development Roles

Development Co-ordinator	RE
Development Secretary	Vacant
Coaching Co-ordinator	IP?
DofE Award Scheme Officer	KB
Media Liaison Officer	Vacant
Permanent Courses Co-ordinator	SC
Schools Liaison Officer	RE
Club kit	RP
Colour Coded Awards Officer	RE

Club Wide Roles

Club Captain & Members' Rep	RP
Club EMOA Delegate	Deputy is UW
Development Plan Monitor	SC
Junior Captain	AB
Membership Secretary	JDM
Newsletter Editor(s)	AW/WW
Webmaster	JC
Club Welfare Officer	WW
Committee Members not listed above	PL, IW, BH