

Leicestershire Orienteering Club



Minutes of the Committee Meeting held in Room G45, Groby Community College

Monday 13th November 2017

Present: Chris Phillips, Jane Dring-Morris, Roger Edwards, Peter Leake, Ernie Williams, Wendy West, Alan West, Liz Heaton, Mark Hardy, Laurie Fluck, Bob Haskins, Ursula Williamson, Iain Phillips, Roger Phillips, Roy Denney.

- 1. Apologies for absence: Steve Chafer and Anna Barber
- **2.** Minutes of the last Committee Meeting on Monday 14th August 2017 These minutes were agreed to be a true record.

3. Items arising from the last MOM

Item 11 - AOB - LH's contact has agreed 20/01/18 for the First Aid course, places to be allocated on a first come first served basis, with a maximum number of 12.

4. Request for inclusion in 'Urgent and important items' on the agenda a. Club officials for 2018

Please see the Club Officials list 17/18 circulated prior to the meeting. From 2018, CP will start to handover to SC.

RD – why do we not have a mapping adviser? CP replied that any mapping issues are referred to David Olivant.

LF to stand down next year as permissions secretary, Andy Portsmouth will be shadowing LF for the next year with a view to taking on the role.

CP – we still do not have an EMOA delegate and we are looking for someone to take on this role. RD confirmed he is happy to put his name forward.

Development Plan Monitor is now SC. JDM is no longer POC volunteer coordinator.

CP will be looking for someone to take over the planners' and organisers' equipment role, LF to possibly step into this role.

Junior Team Mentor can be removed.

5. Treasurer's Report

Please refer to the Treasurer's Report November 2017 circulated prior to the meeting. RE – a resolution is required to change the signatories on the Santander Bank and Mansfield Building Society accounts. SC has taken over from BH with effect from the date of the AGM. Resolution: "The Leicestershire Orienteering Club appoints Stephen Chafer to replace Robert Haskins as Signatory of the Santander Bank Account and The Mansfield Building Society Community Deposit Account with effect from the AGM of 30th October 2017." Agreed unanimously.

Current financial position – we are in a deficit. End of year position will depend on how the UKOL weekend and gift aid scheme goes.

6. Delegates' Reports

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7. Events Sub Committee Report

Please refer to the Event Sub-Committee Report November 2017 circulated prior to the meeting.

UKOL weekend – CP is looking for an "out of region" controller for day 1, but we could use an "in region" controller if necessary. Volunteers are required for both days. Hicks Lodge 25/11/17 – RE advised that we don't yet have course permission, LF confirmed that we do have land access permission (resolved Tuesday 14th November 2017). IP has arranged a meeting with James Smith from Loughborough University regarding permission for the British Sprints in 2019. The meeting is due to be held at 10:30am on Wednesday 15/11/17. IP is to plan and arrange permissions, an organiser for the event is still required. The event is likely to be a World ranking event.

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Please refer to the Development Coordinator's Report November 2017 circulated prior to the meeting.

RE – Derek Herd is to attend a Level 2 coaching course. Club nights are ticking over, SC to report on POCs at the next Committee Meeting.

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CP – suggested at the AGM we invest some money into developing our coaches and helping them with their personal development.

MH/IP - We have plenty of Level 2 coaches, MH/IP are probably halfway to Level 3.

 $\rm IP-if$ you created "customers" the coaches will come. A monetary commitment makes people attend, for example the Lakes weekend contrasted with Cademan in July which was cancelled.

MH – our coaches are undervalued.

IP – the club members who need coaching don't know they need coaching. How do we reach these members? Suggested a post event meeting to talk through the course for an hour. CP – this is to be a topic for discussion at the next Development Team Meeting (RE to arrange).

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RP – CompassSport Cup options are Kings Lyn, Rotherham, Shrewsbury.

RP – it will be difficult to get people to go to Kings Lyn (EMOA/EAOA heat).

LH – distance is a big factor. We should get commitment as far in advance as possible.

RP – favours Rotherham. Location to be confirmed after Christmas.

UW – we are unlikely to get Rotherham.

RP to make the final decision.

CP – Peter Hornsby has started to use the AMR Facebook page to publicise events. WW should be added as an Administrator for safeguarding reasons. Actioned by IP at the meeting.

10. Membership Secretary's Report

Please refer to the Membership's Report November 2017 circulated prior to the meeting. There has been no change since the report presented at the AGM.

11. Any Other Business

Next year's AGM to be held on Monday 29th October 2018 at the Glenfield Parish Rooms. RD – to liaise with John Cooke to upload the Charnwood Forest document. LEI dinner to be held at Kirby Muxloe on Saturday 17th February 2018, price TBC, as LEI News will only be issued beginning of February advertising through Mailchimp.

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A Course Planning guide provided by EW is attached to these minutes for information.

Meeting closed at 9:20pm

12. Date of future meetings:

FULL: FEBRUARY, MAY, AUGUST, NOVEMBER

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Mapping: JUN

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Item posted by Ernie Williams (LEI Technical Adviser)

Treasurer's Report November 2017

We have currently have a shortfall of £1000.

We have redone the UKOL budget to include more equipment hire. We are roughly work on break even at Irchester and a reasonable surplus at Belvoir.

Event accounts are below and include the purchase of 10 Si boxes. Events included those with catering included so quite a big shortfall. Note the new access charge at Outwoods.

Total Result	2089.35	-1757.65	331.70
WL2 Glenf eld		-110.00	-110.00
WL1 Western Park	115.50	-42.00	73.50
SL17 John's Lee Wood		-10.80	-10.80
SL17 Donisthorpe	167.50	-87.10	80.40
SL17 Castle Hill	205.50	-88.65	116.85
SL17 Bradgate	221.65	-123.00	98.65
SL17 Bosworth	171.20	-94.50	76.70
SL17 Bagworth	158.50	-291.00	-132.50
D Xmas Novelty		-50.00	-50.00
D Hood Park		-3.00	-3.00
D Hermitage	22.50	-34.50	-12.00
D Club Champs	406.00	-411.50	-5.50
C Shepshed Urban		-120.00	-120.00
C Outwoods		-40.00	-40.00
C Burrough Hill	621.00	-251.60	369.40

Not at tibuted to events

Total Result	-1881.
Storage Rent	-180.0
Publicity	-245.
Map Surveys	-168.0
Equipment Timing	-1140.
Equipment	-146.

Events Sub Committee report to the November 2017 LEI Committee Meeting.

1. UKOL Weekend.

The event organisers met with Roger and Chris for a meeting in mid October to discuss areas common to the two events.

Entries are targeted to open on Fabian at the beginning of December. Permission has been received for Irchester for the event.

We have not yet received the contract from Belvoir but they have opened a discussion on the payment schedule for the access fee. They seem to be expecting us! They have now indicated that they are expecting us to pay VAT on the access fee. This would add £400 to the cost. Discussions are on going.

It is likely we shall require track matting for the overspill car park at Belvoir. This is likely to add around £1,000 to the budget. The budget for the weekend is now in its 5th version - we are still in surplus!

2. Summer League.

Despite poor attendance at two of the more "remote" events the average numbers over the whole 19 events was broadly the same as last year.

The Sub committee have discussed Ursula's proposal for the 2018 League. They have now been agreed and will be publish shortly.

As always Ursula is on the hunt for organiser and planners.

3. Winter League.

Two events have been held and numbers are slightly above the normal. The next event is 25th November.

4. Yvette Baker Trophy Regional Round.

The club is hosting this at the Spring Cottage event in April. It will be a combined East and West Midlands Regional Heat. The scoring will be complex. Given his performance at this year's finals I am sure the club Captain will spot any mistakes we make (especially if they do not favour the LEI team)

5. Level C Events.

Chris is seeking event officials for the 2018 Level C events. Any volunteers?

Chris Phillips. 7.11.17

Development Co-ordinator's report November 2017

Coaching

Derek Herd will be attended the EMOA based Level 2 course over the next few months.

Club Nights

Numbers have dropped off at Groby, but are steady at Glenfield and Ashby.

Permanent Courses

We have had some income for our sales from the BOF downloads. After discussion with BOF I have returned a lot of it but we still have £150 from a year's sales. Steve Chafer is part way through his review and will report to February Committee.

The East Midlands BBC filmed a family in Coalville park taking part in one of four taster sports. The Inside Out Programme is to be broadcast in January. The Permanent course here needs two posts before being complete.

NW Primary Schools

Peter Hornsby and I have a meeting (20 nov) with Brian Rushe to discuss the event on Tuesday 20th March 2018. Brian is our latest primary contact; staff last two years in the role before moving on! We are using the Activ8 promotion scheme to get children to our NW schools offer. We will be looking to see what else Brian can do for us. We are not making use of facebook as Roger Phillips did for Level Cs and we probably ought to.

Bradgate April 2018

Maureen & Andy are handling this Saturday afternoon activity. We met today and they are offering a maze and white using the POC plaques. Contact with Bradgate Park needs pursuing before finalising. We will have a banner for the series and a next step leaflets.

Autumn Park Series

We need to establish the team. We probably need some of the team to attend a meet & greet demo.

British Orienteering Support

Meeting with Tim Herod on Tuesday 21st November. Tim met a few club juniors and parents in early September at Monday night club night.

Youth Retention

The four British Orienteering regional contacts also have one major project to manage. Phil Conway (south) is leading youth retention and you will have seen two offers. The half term camp at Buxton and Lake District in February. These are aimed at getting more to go to training camps. This is predicated on those who go to camps tend to stay in orienteering so we need more than just Lagganlia for those who are not as good or have joined late! Eg James Young was interested in Buxton but not so keen going on his own.

The club needs to consider what support it's prepared to offer those interest in going especially as there are no selection criteria.

Web site Content Management

Officers meeting to progress still to be scheduled.

Roger Edwards Wed 8th November



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Year	Family	Seniors	Juniors	Units	Total	
2013	38	53	12	103	170	
2014	38	61	16	115	183	
2015	37	56	17	110	174	
2016	38	60	12	110	180	
2017	34	61	8	103	162	as a

New members:

Esther Revell Jan
Sarah, Sophie, Harry Sanganee Jan
Maureen Webb Mar
Clive & Jennifer Kent Apr
Andrew Thomson May
Tuomo & Matilda Tikkanen Nov

Lapsed members (as at 07/11/17)

Alcock (Charlie) Edwards (Andrew) Alcock (Fraser) Edwards (Amanda) Van Aardt (Daniel John) Edwards (Sian) Van Aardt (Rebecca Leanne) Gould (Suzanne) Alkemade (Luke) Griffiths (Isabel) Allery (Dave) Porter (Sue) Allery (Sophie) Rawlinson (Mark) Allery (Thomas) Rawlinson (Gabriel) Allery (Zoe) Reid (Jason) Bradbury (Simon) Reid (Jacob) Coates (Matthew) Reid (Maximilian) Concannon (Adam) Reid (Zoe) Conway (Pat) Remmer (Bill) Sparkes (Ian) Shannon (Ben) Cox (Matthew) Skinner (Greg)

Andersen (Hilde Katrine)

Skinner (Astri)
Skinner (Freia)
Sutherland (Jamie)
Sutherland (Samuel)
White (Holly)

Williamson (Ian)

(moved to LOG 08/06/17)

Club Officials 2017/18

Chair CP Vice Chair SC Secretary JDM Treasurer RE

Event Roles		
Event Coordinator	СР	
Events Secretary	EW	
Access Officer	RD	
Permissions Secretary	LF	
Minor Events Coordinator	υw	
Map Librarian	SS	
Mapping Coordinator	SS	
Mapping Adviser		Vacant
Map Printing Officer	UW	
Results Secretary	КВ	
Minor Events Results Secretary	IT	
Event Entries Officer	UW	
Electronic Systems Coordinator	КВ	
Electronic Systems Assistant		Vacant
Planners' & Organisers'	СР	
Equipment		
Technical Adviser	EW	
SI Equipment Monitor	PH	
Development Roles		
Development Coordinator	RE	
Development Secretary	CC	Catherine Cox
Coaching Coordinator	МН	
D of E Award Scheme Officer	КВ	
Junior Team Mentor	EC	
Media Liaison Officer		Vacant
Permanent Courses Coordinator	SC	
POC Volunteer Coordinator	J DM	
Schools Liaison Officer	RE	
Club Shop	RP	(Club Kit)
Colour Coded Awards Officer	RE	
Club Wide Roles		
Club Captain and Members' Rep	RP	
Club EMOA Delegate		Deputy is UW
Development Plan Monitor	ВН	
Junior Captain	AB	
Membership Secretary	JDM	
Newsletter Editor(s)	AW/WW	
Social Secretary	RD	
Webmaster	JC	
Club Welfare Officer	WW	
Committee Members not listed	SC,PL,IP,IW	
above	LH	