

Leicestershire Orienteering Club



Minutes for Committee Meeting held at online via Zoom, Monday 9th November 2020

Present: Libby Barber, Steve Chafer, Roger Edwards, Chris Phillips, Iain Phillips, Roger Phillips, Alastair Paterson, Esther Revell, Alan West Ernie Williams, Ursula Williamson, Ian Wilson.

1. Apologies for absence: Jane Dring-Morris, Wendy West

2. Minutes of the last Committee Meeting on Monday 10th August 2020

These minutes were agreed to be a true record.

3. Items arising from the last MOM

- SC noted that the meeting schedule had not be altered on the current agenda as agreed from the last meeting.

Action Points

1. RP to action meeting schedule changes on agenda.

4. Request for inclusion in 'Urgent and important items' on the agenda

a. Club and committee roles

- SC welcomed Alastair to the committee.
- SC noted that the current role in need of a volunteer is the SI Equipment officer.
- CP agreed to oversee the club's SI equipment in the short term.
- RE asked whether we need to keep changing the time in the Si boxes to GMT/ BST.
- CP advised that changing the clocks in the SI boxes also helps stock check the club's SI equipment.
- SC advised the committee that Andy Portsmouth would continue to act as Permissions Secretary till the end of the year with Maureen Webb taking over the role in the new year.
- CP advised the committee that the club does not have a delegate to EMOA.
- IP volunteered to be the club delegate to EMOA.
- RE noted that Tuesday club nights were being run on an ad-hoc basis rather than being coordinated due to work commitments of the Club Night Coordinator.
- SC noted that the club needs to look at the long-term delivery of club nights to ensure coordination of club night.

b. Review of Standing Orders

- SC noted that a review of the club standing orders was not carried out in the last 12 months.
- SC proposed that the club standing orders be reviewed in sections by the relevant committee member.

- CP noted that the appendix on mapping requires the most work.

Action Points

2. SC to coordinate the review of the standing orders with JDM.

c. Development plan update

- Discussion deferred to next meeting.

5. Treasurer's Report

Please refer to the Treasurer's Report November 2020 circulated prior to the meeting.

- RE noted that club is likely to have a large deficit this financial year due to the COVID lockdowns. This would suggest the committee needs to review event fees.
- ER suggested that increasing fees might be detrimental to members attending events due to members budgeting carefully during the pandemic.
- IP asked what would be the club's financial position if we did not raise fees.
- RE advised the committee that the club is in a strong financial position due to past budgeting, although with events being pre-entry only, events are costing more to run.
- IP advised the committee that Fabian4 charges about £40 per 60 entries. This is the current maximum number of entries for a club level D.
- RE advised the committee that the fees could remain as they are currently.
- CP suggested that we could create an unwaged category for entry fees to help.
- IP suggested that this new category could be set the same as the student fee. This was agreed.
- RE asked for views on whether the club should make a donation for the use of MapRunF as the club are making extensive use of MapRunF.
- RE advised the committee DVO currently charge for £1.00 for MapRun courses and the West Midlands are planning to charge around £5.00 for the new MapRun League.
- AP asked about the fees BOF charge on POC's and VOC's portal.
- RE advised that BOF charge 25p per download and the rest of the fee is for the club.
- RE advised the committee that club currently operates a hybrid system of fees for POC courses. Generally White and Yellow courses are free and more technical course have a download fee.

Action Points

1. RE to alter event fees with new unwaged category to be set the same as student fees.
2. RE to monitor MapRun fees from other clubs and advise the committee on a future donation to MapRunF.

Note: RE confirmed post meeting that BOF charge a 20% fee rather the 25p per download on the POC/ VOC portal.

6. Delegates' Reports

- UW Reported that the EMOA AGM went ahead via Zoom and the East Midlands has a new Chairman. EMOA now has a vacancy for Vice Chairman.
- UW reported that the next EMOA meeting was the 18th November via Zoom.

7. Events Sub Committee Report

Please refer to the Event Sub Committee Report November 2020 circulated prior to the meeting.

- CP reported that due to the pandemic landowners are refusing permission for events to held. Leicester City and Charnwood Borough Councils are refusing access at this time and Forest England has a maximum number of 30. This information does help in knowing where to plan future events.
- CP reported that East Midland Championships has now moved to the 17th January 2021. This does require EMOA committee to allow it to be known as the East Midland Championships.
- CP reported that the Winter League has several events planned including the Score Cup on the 19th December. All events are subject to last minute changes due to COVID restrictions.
- CP reported that the club is very short of event officials as some members are not orienteering at this time due to the pandemic.
- IP volunteered to Control next year, ideally Beacon Hill or another location close to home.
- CP reported that the Yvette Baker Trophy final at Irchester has been postponed till 2022.
- RE expressed concern about the accuracy of club maps due last-minute use of areas.
- CP reported that Simon is ensuring that the Spring Cottage map is up to date and is aware of the challenges of the upcoming event schedule.
- RE noted that with the CompassSport Cup heat canceled in 2021 this leaves the date free for a level B or C event.
- CP noted that we would be unable to book a level B in for the CSC heat date due to lead time needed for a level B.
- RE advised the committee that in the past we have relied on the goodwill of Derek Herd to supply a floodlight for night events. It was agreed to purchase a portable floodlight.

Action Points

1. RE to source a portable floodlight for night events.

8. Development Team Report

Please refer to the Development Team Report November 2020 circulated prior to the meeting.

- RE asked the committee if the club should try the LVO approach to recruitment.
- CP asked about the conversion rate to club members from this approach.
- CP noted to the committee that it would be worth trying the LVO approach.
- SC noted that the LVO approach of using MapRunF technology should be written into the club development plan as an action point.
- SC noted that using MapRunF would allow the club to create POC/VOC's in the South of the county.
- RE asked the committee if the club should invest in a GPS device that could be used to create MapRun and be used for mapping.
- CP noted that the club did own some mapping compasses and that we should look at GPS devices for mappers.
- RE advised the committee the privacy policy should be reviewed and updated to include use of information gathered from the POC portal and to include the use of images taken at events.

- SC noted that other clubs take photographs for publicity purposes and it would be worth investigating their approach.
- RP noted that at the club championships every member was asked to opt-in to having photographs published and if images could be used for club publicity purposes.
- SC noted that it would be useful to add a question about photography opt-in when using an online entry system.
- RE advised the committee that some schools mapping was being carried out.
- RE advised the committee that Club Night training was starting earlier at 6:00pm to help with social distancing.

Action Points

1. SC to add LVO approach to use of MapRunF technology into development plan with JDM.
2. CP to talk to mappers and Simon about the need for GPS equipment for mapping.
3. RE to update privacy policy.
4. IP to ask at EMOA what other clubs have for a photography policy.

9. Club Captain's Report

Please refer to the Club Captain's Report November 2020 circulated prior to the meeting.

- ER advised the committee that LEI had entered a team into the online Lockdown Trail O competition and had come 20th out of 300. This was a worldwide competition.
- ER advised the committee that Zoom Social Tuesdays are going to continue during the lockdown.
- ER suggested that the club should produce a lockdown style video with members sending in video clips.
- ER expressed concern of not being able to hold a junior social in February due to the pandemic.
- RP suggested that an outdoor social using POC's might be the way forward rather than an indoor social as previously held.

Action Points

1. ER to research a theme for an LEI lockdown video and put it to members.
2. ER to work with LB on a Junior social for early 2021.

10. Membership Secretary's Report

Please refer to the Membership Secretary's Report November 2020 circulated prior to the meeting.

- RP reported that 8 new members had joined the club during lockdown.
- SC noted that juniors were the main loss in numbers for the club.

11. Any Other Business

- IP expressed concern that Club Nights need to be covered by a qualified coach in attendance to ensure our training nights are covered by BOF insurance.
- IP noted that we may need a licensed coach at every club night.

- RE asked how club trophies and awards were being presented for the club championships.
- SC hoped to present awards formally at some future event in 2021 for club winners.
- AW noted that the copy date for the LEI News was 15th January and any articles would be much appreciated.

Action Points

1. CP to research BOF insurance coverage for using VOC's during club night training.

Meeting Closed at 9:22pm

12. Date of future meetings:

FULL:	FEBRUARY, MAY, AUGUST, NOVEMBER
Events:	JANUARY, APRIL, JULY, OCTOBER
Development & Coaching:	JANUARY, JULY
AGM:	OCTOBER

TREASURER'S REPORT NOVEMBER 2020

1 Financial position

The accounts year-to-date show a significant loss, as we have run events with low fees (in particular the half price Summer league) but most importantly we have paid for our 50th anniversary mementos. Missing is the Burbage Village event income.

Events	Income	1064
	Direct Expenses	-512
	Donation	42
	Indirect expenses	-724
Other	Income	761
	Expenses	-2023
Net		-1391

Event summary

D Club Champs	£322.50	-£90.00	£232.50
SL201 Dishley	£83.39	-£51.30	£32.09
SL202 Quorn	£83.14	-£45.00	£38.14
SL203 Shepshed	£79.64	-£45.00	£34.64
SL204 Bennion	£100.81	-£54.00	£46.81
SL205 Anstey	£87.14	-£46.50	£40.64
SL206 Bosworth	£168.18	-£100.95	£67.23
SL207 Beacon	£181.14	-£79.50	£101.64

2 Impact of on-line entries on Event pricing

We are using on-line entries to assist in the management of events, in particular start lists and prepayments, which is especially important as we now have many different clubs entering and we are avoiding collecting cash.

Fabian4 and SIEntries have matched pricing, as both want our business! We pay a minimum 90p a transaction. This is mitigated slightly by families or partners entering other members at the same time. A single

entry fees of £20 is the boundary when the standard fee of 4.5% starts to mitigate the minimum charge.

Our level C & D entry fees make no adjustment for the extra £1. We need to review this.

For Level D we need 20 more people to achieve the same surplus after allowing for the entry fee commission. So whereas we had 50 we now need 70 runners.

We may need to be keeping low pricing to encourage the maximum number of people to return to orienteering. However its now common for events to be Full, so perhaps we don't need to worry about this aspect. For small events, night events and very restricted entry we will make less money than we used to.

With our forecast loss on the year there is strong case for increasing entry fees and with on-line entries there is no change issue to worry about, so we don't need to be in round pounds. We could also adopt a more flexible pricing (eg vary depending on expected costs) as consistency is of less importance, Previously for Level D when we went from £4 to £5 we went up in two stages of 50p, with a second increase 6 months later. However our costs have jumped by about £1 a race.

Events are filling up so that they are probably not price sensitive.

Level C fees in the East Midlands:

LEI	£8
LOG	£10
NOC	£7
DVO	£8 (+£1 for late entry, in final two weeks)

Some (non-mutually exclusive) Options

Wait until February Committee and look again

Increase Level D by 50p with effect from say 1st January 2021

Increase Level D by £1 with effect from say 1st January 2021

Increase Level C by £1 from say 1st January 2021

What are Committee members thoughts?

3 VOC

The VOC Offer

John Marriott is still finishing the Castle Hill map so we have 9 courses not able to be released.

We are working with Bradgate Park to get approval to VOCs at Old John and Deer Barn. (Plus event access to the Park and Swithland Woods, where I have sent the 2017 courses). Natural England approval from 2013 for the POC has recently been found, but it may not give explicit permission to the posts already erected.

We are adding VOC urban courses based on the courses, predominately, those used for club night. In the last month we have added: Markfield, Groby, Quorn, Burbage Village. We are working on Glenfield, Markfield and Beaumont Leys.

Sales pricing

We are benefiting from a free service from Maprun. The system commissions servers to deliver the maps and store results. Key users, like ourselves, should be making a donation to share the costs.

Currently all our are free¹, but we will charge at Bradgate Park if (when) the courses are agreed by Natural England.

DVO have a charge of £1 a map, but they do have some which are free. I feel most UK clubs do not charge.

The prospective West Midlands Maprun League is most likely to charge £5 an entry. This will cover the £1.50 levy, a donation to Maprun, BOF service charge. We may wish to join this or a similar EM League. Sales through BOF POC Portal.

VOC @ Club nights

Those club nights using Maprun will need to pay the standard levies (mainly £1.50) from January as these are events. (The criteria are Paying participants and published results). With our £3 club night charge this is affordable without losing money, its much like paying for room hire.

¹ Groby has a 40p charge and £1 for three maps. We have sold one. Markfield we have 75p and we have sold one.

Options for VOC on-line pricing

Do nothing

Charge for Light Green Medium upwards

Charge for all maps

Price ranges

We are using various levels 40p, 50p, 75p, £1

What are members thoughts on charging and the prices to be used?

4 **Equipment Purchases**

We have relied on Derek Herd providing a lighting rig for our night events. The club should have an independent source and the purchase of a rig for the next night event(s) should be undertaken for our next event early next year.

Recommendation

Buy a lighting rig for Night events and Club Night.

Roger Edwards

2nd November 2020

Event Sub Committee Report November 2020

The return to Orienteering in early August provided the club with the opportunity to get back to some competitive orienteering with a shortened version of the Summer League with just 7 events. Starting cautiously and working out how the new normal was going to function, with limited numbers and tape to mark controls, we progressed to a near normal final event at Beacon Hill.

Things were starting to look good. The club champs came and went with great courses from the Chairman on a multi age, multi scale map or three. Planning for the Winter League was under way and permissions for both car parking and event area were received for the EMOA Championships. Entries opened at midnight on Friday 30th October and closed again on Saturday morning as England headed for Lockdown 2!

So, what of the future?

Our main problem is lack of permissions for event areas. Forest England have a limit of 30 on any event, Charnwood District Council and Leicester City Council currently have a blanket ban on events. Even where permission may be available, response times are much longer than usual.

The secondary problems are:

Lack of access for Mappers.

Lack of access for Planners.

A shortage of more experienced event officials.

We currently only have 6 active Controllers (all of whom are planners and organisers) Plus and additional 8 Level C and above
Organiser/Planners.

Please bear in mind that we need at least three of these folks at each Level C/B event.

We have two other members who could have enough experience, by the end of 2021, to be promoted from Level D to Level C.

Restrictions placed on us to ensure that we are COVID secure.

Plan B (or is it Plan D)

EMOA Championships.

We have two possible slots in the near future to reschedule the event. Either 13th December or 17th January 2021. The date will depend on the availability of car parking at Conkers. By the committee meeting date, I might have an answer.

Winter League.

We have had Event 1 at a very wet Burbage Village. Event 2 at Aylestone was cancelled through lack of permission. Event 3 has been moved from Outwoods to Dishley Grange, again because of permissions. Event 3 is scheduled for 1st December 2020 which is before the end of Lockdown (2nd December) so we are looking to reschedule it along with Event 2.

As for events 4 to 8 let's wait and see!

Compass Sport Cup Heat 2021

As committee members will know from my previous reports, we have been struggling to find a venue. Other UK clubs who are hosting 2021 heats have also, not surprisingly, have been struggling to find suitable areas. As we currently don't have, and are unlikely to find, an area which is large enough and with sufficient car parking available for the expected numbers (500+) I have informed that Regional Fixtures Secretary that we are withdrawing our offer to host the heat.

The future of next year's Compass Sport Cup and Trophy Competition is very much in doubt, although the Compass Sport Group which manages the competition is manfully trying to find a solution.

One piece of good news is that LEI will be invited to the 2021 final, assuming it takes place!

Events in 2021

It's very difficult to predict at this stage how things will work out over the next 12 months. I am aware that BOF is working on the assumption that no large events will take place before the middle of the year and perhaps that should also be the basis for own club planning. (A decision will be taken on the 2021 British Orienteering Championships at the end of December and on the British Sprints and Middles in late January by the CEO and the Chair of E &CC and their teams.)

I would hope:

1. We complete the Winter League by the end of March 2021.
2. We are able to start the Summer League towards the end of April 2021.
3. That our level C events run from late Spring 2021 – if we are really lucky by early spring.
4. There has been a discussion with OD about a joint Urban Weekend, probably in May, with an event at Burbage Village and one in Hinckley.

Chris Phillips
Events Coordinator
2.11.20

Development Team Report November 2020

1 Using VOC to recruit new members

Northern Ireland Regional Officers are innovative and have promoted VOC (maprunF) in a way much like our Park Challenge series. They had 500 registrations and about 100 actual attendances.

(the BOF video 75 minutes into the webinar "Sharing and discussing orienteering club experiences" "... returning to orienteering from 20th October gives more information.)

<https://www.youtube.com/watch?v=leAMoskHUGk&feature=youtu.be>

Welcome to Lagan Valley Orienteers

[Home](#) | [News](#) | [Fixtures](#) | [Results](#)



Announcing **October Outdoors**. 4 weeks of adventurous orienteering challenges across 3 boroughs supported by The Outdoor Partnership NI.

What is October Outdoors? October Outdoors is a FREE exciting adventure challenge in your council area. This is DIY Orienteering – all you need is your phone, an orienteering map and a sense of adventure! There will be a new challenge and a new place to explore every week for the month of October!

Who is it for? This challenge is suitable for all levels – families, runners, cyclists, dog walkers, youth groups – you name it! This is the perfect socially distanced activity with no touch points and plenty of fresh air.

How do I get started? Simply email rdo@norienteering.org.uk with your name and postcode, you will then be sent further details on how to get started.

When? The dates and venues are listed below provisionally. Shortly they will be added to the main fixture list.

Keep up to date on all the "October Outdoors" news on our club Facebook page – Lagan Valley Orienteers and our hub pages – Orchard County Orienteers and Tollymore Orienteers (see the links in the sidebar/below).

Club members – this a development initiative and all the courses will be an orange linear.



We are doing virtually nothing to raise our profile and bring in new members; this is one avenue open to us.

Should we have a try at this approach?

2 Location of Mapruns

CLOK have been creating Mapruns for all towns in the region. (Slides at <https://www.britishorienteering.org.uk/webinars> CLOK Phill Batts)
Using Ollie O'Brien's Open Street Map allows this to be done without a lot of high quality mapping. It requires the correction of the path network, on the ground survey and adding corrections to OSM.

Our maprun volunteers are fairly limited and if we want to do more we ought to spread the skills and experiences. Simon Starkey has created a Guide on a way of creating mapruns from traditional orienteering maps and OSM. (He is now creating extra notes on this and on handling putting purple features - uncrossable- on to the base map.) This enables creation of courses on any map, mainly by pasting the map into Google Earth, rotating it to fit, and the putting course marker pins at the desired point. (slide 5 in Phill Batt's presentation gives you a flavour of what has to be done.)

We have no policy on the locations for Mapruns. Our list has evolved from the top 10 POCs, then was extended to one in each Local Authority District. (None in Harborough, awaiting permisison in Oadby & Wigston.) To having one based on every VOC club night. Eventually all these VOC will move into a maintenance issue akin to the POC course checking but without the need to repair control plaques. As base maps are updated the VOC will need to be reloaded and new maps put on BOF.

If we followed CLOK's example we would put VOCs in towns across our patch eg Ashby, Measham, Lutterworth, Market Harborough, Oakham, Uppingham, Barrow, Whitwick, Oadby, Wigston, Hamilton, etc.

This would help us spread our coverage county wide and might help in bringing in new members. It ought to be a help to our members where orienteering activity is sparse.

What do you think about this sort of coverage?

2.2 Maprun equipment?

We do not have any high quality Garmin devices for collecting way points which could be uploaded into Maprun. CLOK are using GPSMAP 64 which costs £275. I assume such a device would be useful to mappers too.

What Thoughts do you have on the use of such a device?

3 Privacy Policy **update**

3.1 Coping with POCs

We have been operating the privacy arrangements since GDPR in 2018. The BOF website does not cover the arrangements for storing POC request details and neither does the LEI site.

For LEI, I suggest we extend our privacy policy which only covers membership details and add in POC.

The extra text for our Privacy Policy be
(Note the headings below are the ones already in the policy.)

What information we collect

If you make use of our Permanent orienteering courses (including the Virtual Orienteering Courses) though the British Orienteering portal we will hold your name and email address and the locations of the maps you downloaded.

How we use that information

We will use this occasionally to send updates to the course availability and changes affecting your usage of the maps. We may ask you about your experiences using the maps in order to improve the quality of the courses you download. If you download maps for your school we will email you occasionally with details of support for schools to undertake orienteering.

How long we keep personal data for

We will remove the data four years after your last download of a map.

Note: We need to keep updating mail chimp from map requests, I have done this recently for the first time and removed about 300 names.

Agree a revised policy covering POC usage.

3.2 Photographs

We also have no details for our photographs something Roger Phillips has been flagging up recently. Our current practice is essentially keep for ever.

4 Working with Schools

Several of the School Sports Partnerships have requested sports club provide a challenge for the school to pass on to pupils. They want a video demonstrating the challenge. Eg ten basketball baskets in shortest time. We have not sent in anything as I am not sure of something that would be appropriate! Unless you can think of one?

Work is fairly minimal, Pete Leake has completed the Merton (Syston) Primary School map and is commissioned to do Fullhurst Community College, Leicester and supply POC plaques. Peter is intending to finish off Hugglescote Primary and they will need plaques.

Brookvale & Groby Learning Campus have requested replacement plaques which we fitted for free to enable our first Club Nights. As a pilot in November, we are providing a VOC for the campus.

5 Club Nights

Attendance is about 14, including 3 juniors most weeks. Towards the end we have three new members attending: Matt Birkett, Susan and Zeph Grant. It's easier to handle the social distancing than if we were gym based and needed one coach per 6 members. We are starting earlier so 6pm instead of 6.30. Invoices for the term sent the first week in November.

The drawback to just using a course is there is less focus on practising skills and fitness and of course the social side is missing.

Roger Edwards
3rd November 2020

Club Captain's Report November 2020

CompassSport Cup

At present the 2020 final, for which LEI qualified last March, will not take place. It is also thought unlikely that the 2021 heats will go ahead in spring next year.

Other team competitions

No major team competitions have taken place over the previous months. Four members of the club have recently taken part in the TORUS Cup Online Tempo (a form of online trail-O), with one in the advanced group 'A', the others in the beginners 'B' class. There were 8 rounds, and with the scores of all LEI members combined, the club finished in a very respectable 20th place out of 299 taking part worldwide.

Online social sessions

Up until now we have been holding weekly Zoom sessions for those who would like an opportunity to see other club members and talk all things orienteering or otherwise. Attendance has dropped in recent weeks, possibly because it falls on the same evening as club training. We are looking at moving these sessions to once in a fortnight.

Esther Revell

Membership Secretary's Report November 2020

Year	Family	Seniors	Juniors	Units	Total
2013	38	53	12	103	170
2014	38	61	16	115	183
2015	37	56	17	110	174
2016	38	60	12	110	180
2017	34	61	8	103	151
2018		108	37		145
2019		103	36		139
2020		104	26		130

at 02/11/2020

New members 2020:

Tracey Brookes	(returning old member)
Karen Matthias	(Partner of Matt White)
Robert Wright	
Lois Bishop	(Sister of Ben Bishop)
Shawn Whitehead	
Aymon Colins	
Ian Wells	(returning old member)
Sarah Jones	(Former TA member and saw a POC at Rosliston Forestry Centre)
Richard Dellow	
Finely Dellow	
Susan Grant	
Zeph Grant	
Matthew Birkett	(Former NOC junior and returning to the sport after many years)
Mary Hughes	(Friend of Matt W and Karen M)
Gina Colton	(Former LEI member)

Lapsed members

Winona Shaw	have moved to London
Declan McAlister	have moved to London
Richard Windsor	Moved to OD
Tuomo Tikkanen	No longer Orienteering
Matilda Tikkanen	No longer Orienteering
Reed Lydon	
Ben Bishop	
Benjamin Brozik	
Barbora Brozikova	
Caitlin Chafer	
Edward Hagreen	
Darren Merriman	
Bethan Moss	

Zoe Robinson
Jim Saville
Jim Smith
Paul Stothard
Daniel Stothard
Lucy Taylor
Jack Tiffin
Ethan Tebbutt
Dave Toach
Nicholas Wilson
Lorna Cutts

Health Reasons