

DRAFT

Leicestershire Orienteering Club Photography Policy

1.0 - Scope

This policy is to ensure that any photographs or videos produced at any Leicestershire Orienteering Club (LEI) fixtures or activities (*events*) comply with the British Orienteering O-Safe policy and any best practices with regard to safeguarding.

2.0 - Image Taking

Any images taken at LEI events must comply with British Orienteering's O-Safe policy. Professional photographers must have the consent of the event organiser to take photographs.

Anybody taking images at LEI events must fulfil the basic requirements listed below.

- Be respectful of others' privacy when taking photographs
- Not take inappropriate or intrusive photographs

3.0 - Use of Images

Any images taken by LEI will be posted onto the club's Facebook page or LEI's website and could be used for any future publicity purposes.

LEI will not sell or give any images that may contain people to a third party without first taking reasonable steps to obtain the consent of the person or persons contained within the image.

4.0 - Your Image Rights

You have the right to ask LEI to remove any image of yourself or your children from LEI's various social media sites, website and publicity materials. These rights are part of LEI's commitment to safeguarding and GDPR.

5.0 - Reporting Concerns

If you have any concerns regarding the use of your image, please contact LEI info@leioc.org.uk

If you have a safeguarding concern, please contact LEI's welfare officer: Wendy West wendyannwest@gmail.com

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References

British Orienteering O-Safe Policy - <https://www.britishorienteering.org.uk/keydocuments>

LEI Data Protection Policy (GDPR) -

http://www.leioc.org.uk/wordpress/lei_members/Privacy%20Statement%20LEIOC%20May%202018.pdf

LEI Standing Orders, Appendix 5 Safeguard Children & At-risk Adults-

http://www.leioc.org.uk/wordpress/lei_members/Standing%20Orders%20May%202016.pdf