



Leicestershire Orienteering Club



Minutes of Committee Meeting held at Groby Community College Monday 13th February 2017

Present: Roger Phillips, Chris Phillips, Roger Edwards, Jane Dring-Morris, Laurie Fluck, Bob Haskins, Wendy West, Alan West, Steve Chafer, Ursula Williamson, Roy Denney, Peter Leake, Ernie Williams, Iain Phillips, Ian Wilson, Liz Heaton, Anna Barber.

1. Apologies for absence: None

2. Minutes of the last Committee Meeting on Monday 14th November 2016

These minutes were agreed to be a true record.

3. Items arising from the last MOM

There were no matters arising from the last Minutes.

4. Request for inclusion in 'Urgent and important items' on the agenda

a. O Safe Policy

CP raised the concern that LEI were not compliant with BOF rules around good practice regarding image taking and the use of images. This has now been rectified and WW has been added as an administrator on Facebook so she can amend/delete non-compliant posts. AW – added that there has been no change to how images are used in the printed LEI News, but added that in the web version the surnames of juniors are not used.

EW – should any statement taken from the BOF O Safe policy be a direct quote to ensure no misinterpretation?

CP – WW checks statements are compliant.

RD – we should be careful not to misinterpret the rules.

CP – **the wording of the club constitution will require change at the next AGM.**

b. Development Plan

BH, UW and CP are commenting on the BOF strategic plan at a regional level, CP and EW are commenting at a national level.

EW – the “fors” and “against” were analysed well in the strategic plan.

CP – the analysis was carried out by Deloitte.

MH – should we respond as a club?

CP – yes, we should respond as a club.

Responses are required by the of February so that CP can respond on behalf of the club.

5. Treasurer's Report

Please refer to the Treasurer's Report February 2017 circulated prior to the meeting.

Change of bank mandate

Recommendation for JDM to replace LF as one of the 4 signatories from 1st February 2017 – proposed by PL, seconded by LF, recommendation approved.

Financial position

RE – there is a surplus so far this year due to the lower than expected cost of mapping and the larger number of donations from committee members.

RD – are the trends going in the right direction?

RE – we have now budgeted for items such as purple tops and fleeces and supplies are running low.

Recommendation to withdraw the long standing policy of paying committee members' subscriptions – proposed by RE, seconded by RD, recommendation approved.

6. Delegates' Reports (BH)

All relevant information is in the latest edition of EMEWS.

There will be a planners / controllers conference on 04/03/17.

There is likely to be a national coaching conference in 2019 which could be in the LEI area.

The DVO event at Calke Abbey is likely to be a Middle rather than a Long because of ongoing work in the area.

NOC did an exercise to review when people register, to potentially look at shortening the registration "window".

Sport England funding is to be reduced, there are no plans to increase subscriptions.

EMOA AGM provisionally set for 18/09/17.

UW – clarification is required around the Hypervet class in the urban league.

BH – the event at Belper had to include a Hypervet class to fit in with the UK Urban League.

BH – the question has been put to Paul Murgatroyd (LOG).

CP – we should implement the Hypervet class. The next urban event is 18/06/17 so a decision is required before then.

7. Events Sub Committee Report (CP)

Please refer to the Events Sub Committee Report February 2017 circulated prior to the meeting.

NOC are having permissions problem with the Strawberry Hill event and they are looking at rescheduling to 17/09/17 which clashes with the LEI club championships. CP has suggested to NOC that they use 26/11/17 which LEI had requested for a Level B but will not now be changing.

Experienced mapper conference is likely next year with 2/3 places available per club, financial input from EMOA will be available.

Midlands Championships – the contract has still not been received, and access permissions for planners and mappers has not yet been received.

RE – what progress is being made regarding the proposed event on the Saturday? Proposed to be a world ranking event.

CP – next Events Sub Committee will discuss the UKOL weekend in detail.

IP – who is invited to the planners and controllers conference?

CP – confirmed all controllers and level C planners.

IP – requested that important conferences are not scheduled for the same day as the club dinner in future.

EW – A, B, C and D events have now been renamed Major, National, Regional, Local.

RD – there has been no further action regarding Lount.

CP – the renaming of events precedes further changes down the line as outlined in the BOF strategic plan.

8. Development Team Report

Please refer to the Development Team Report February 2017 circulated prior to the meeting.

Web content

RE – struggling to keep on top of who is responsible for web content. John Cooke is currently the main point of contact.

Publicity images – Annie Leake may have a supply, it's worth seeing what the membership has first before taking new images. EW – don't include race numbers, but do include club kit. **Action point (CP): WW to act as coordinator regarding putting images onto the LEI website. Images to be sent to WW by the end of March 2017.**

MH – a web content management system is required.

RD – should specific people be responsible for specific pages?

CP – do we have any statistics? Who is looking at what?

RE – John Cooke – web statistics had not been working but have recently been reactivated.

IP – there is too much information on the LEI website and the problem is not unique to LEI.

MH – we need to think about some form of succession planning.

RD – suggested a conversation with John Cooke.

EW – we need a willing enthusiast with technical knowledge.

The officers would consider how to take the management of web content forward.

POC

POC – SC is getting to grips with the POC admin, looking to refocus and revisit the POC volunteers and link with the BOF website. POC downloads are up at around 4,000.

Recruitment and retention

RE – suggested changing the membership categories

CP – there is a big push for new juniors before the YBT and Compass Sport Cup (predominantly by Birthe and RP). Juniors do not tend to renew until they are chased regarding YBT / Compass Sport Cup.

RD – do you have to be a member to come to club nights?

IP – 3 attendances then you must become a member to be covered by the BOF insurance.

RE – should Birthe chase juniors to become members?

RD – should members of the committee mentor new members? Should we have a "meet and greet" person at events?

IP – suggested Level C events are better for new members / beginners and which events should we encourage them to attend?

LH – you're more likely to be able to facilitate a "meet and greeter" at a Level C event than a Level D.

CP – a "meet and greet" person is to be at all Level C events and above.

RE – Schools' League – there are a handful of attendees, typically 6-8.

IP – the Summer League events could be effective for the Schools' League and for existing members, as long as not at every Summer League event.

RD – should we address social media before an event?

IP – it would be easy to have a beginner's course at a Summer League Event, for example 4 easy controls, no charge.

RP – conversion of Monday night juniors to LEI juniors is low.

CP – **proposed that a review of club nights is to be held over to the next committee meeting.** How do we deliver information to potential participants?

Coaching

MH – the structure of coaching courses is changing. A new course “coach to start triangle” has been introduced, MH proposed that LEI run such a course. The level 1 qualification will effectively cease to exist. Level 2 will be the entry level qualification. The focus on coaching is going towards more running training and less technical training, using interval training and speed work between controls. Pre O and Temp O are a useful addition to coaching.

CP – an in house running coaching specialist would be useful. **The Development Plan should be amended to include provision for finding/sourcing a running coach.**

Lake District weekend

A draft flyer was provided at the meeting by CP.

LH – CH is looking at dates in June or October. He hopes to have a training day on the Saturday which ties in with a Level C event on the Sunday. He is looking for a top coach, for example Carol McNeill.

CP to confirm to CH that the committee are happy with this proposal.

CP – outstanding items from the Development Team’s report to be carried over to the next committee meeting.

9. Club Captain’s Report (RP)

Please refer to the Club Captain’s Report February 2017 circulated prior to the meeting.

YBT final will be in Northumberland with starts from 12pm.

If we qualify do we have a preference, it’s about a 5 hour drive so should we travel up the night before? The cost would be about £1,000 with a suggested club subsidy of £500. **The committee agreed to subsidise the cost by £500.**

Compass Sport Cub – LOG have changed their fees and effectively the club is giving a subsidy of £2 per entry.

10. Membership Secretary’s Report

Please refer to the Membership Secretary’s Report February 2017 circulated prior to the meeting.

11. Any Other Business

RD – club dinner – we have a record low of 35 booked and due to the new system it will be harder to slot late entries in.

12. Date of future meetings:

FULL:	FEBRUARY, MAY, AUGUST, NOVEMBER
Events:	JAN, APRIL, JULY, OCT
Minor events:	MAR, SEP, DEC
Mapping:	JUN
Development:	JAN, JULY
Coaching Forum:	MARCH
AGM:	OCT